

CADET COLLEGE LARKANA



PRE-QUALIFICATION DOCUMENT FOR CONSTRUCTION COMPANIES/FIRMS

Works

- ⇒ Civil works (Indoor Sports Complex, Residential Houses, Extension of Stadium, Auditorium, Fibreglass and Furniture Work)
- ⇒ Electrical work
- ⇒ External development
- ⇒ Solar System of College
- ⇒ Information & Computing Technology System of College

Client:

Principal & Project Director
Cadet College Larkana
Fax # 074-4080460
E-mail: larkanians@yahoo.com
www.ccl.edu.pk

CADET COLLEGE LARKANA

BRIEF

Cadet College Larkana is a quality educational institute delivering quality education in Sindh.

Cadet College Larkana intends to prequalify construction companies/Firms for construction works, Solar System and Information & Computing Technology System.

Reputable and well-established construction companies/ Firms registered with Pakistan Engineering Council are invited to apply for participation in the prequalification process and submit the prequalification documents.

Cadet College Larkana intends to prequalify contractors/ Firms for execution of following works:-

- a. Civil works (Indoor Sports Complex, Residential Houses, Extension of Stadium, Auditorium, Fibreglass and Furniture Work)**
- b. Electrical work**
- c. External development**
- d. Solar System of College**
- e. Information & Computing Technology System of College**

The tenders will be invited from pre-qualified firms / contractors.

The Contractors, who so desire to participate, may Contact the following address:

Address	:	Principal & Project Director Cadet College Larkana
Telephone No.	:	074-4080091-6
E-mail Address	:	larkanians@yahoo.com
Fax No.	:	074-4080460

IN GENERAL

1. The contractor shall furnish all details including their experience in the Application Format, (only and if the space provided is not sufficient, particulars shall be furnished in Annexure and such details shall be mentioned in the respective columns of the Application Format. The authorized person of the companies/Firms shall sign in all the pages of the application with seal of the company/ firm.
2. Contractor should submit Application along with company profile/ Brochure as mentioned in Advertisement.
3. No costs incurred by the applicant in applying, in providing necessary clarifications or attending discussions or site visits will be reimbursed.
4. The contractor shall provide documentary proof with respect to the prequalification criteria along with the application form.
5. Incomplete application without proper proofs for establishing their credentials will be liable for rejection and no correspondence will be entertained in this regard.
6. The evaluation shall be based mainly on the eligibility criteria, other factors like timely completion, resources of the applicant, pre-qualification with other institutions/ works etc, manpower & logistical support of the applicant, their financial capabilities, quality consciousness, works of similar nature completed or in hand etc. If found necessary, the contractor shall make arrangements for inspection by the client or the consultant of any of the works undertaken by them.
7. Applications received after the due date and time shall be rejected.
8. Cadet College Larkana expects that Construction companies/ Firms, suppliers should furnish all the required documents to ensure a transparent and genuine evaluation, so it is necessary to fill in the Pre-Qualification documents meticulously and sign & stamp each and every page.
9. Fill in the Pre-Qualification Documents in writing in ink or type.
10. Pre-qualification documents can be obtained from the office of Principal & Project Director Cadet College Larkana on any working day during office hours. Last date for submission of documents is 13 August 2016.

11. As the pre-qualification process is completed, it would be informed to all the participants about the status of evaluation and afterwards tenders will be invited from pre-qualified firms / contractors.

12. The enlistment/ Prequalification fee would be **Rs: 5000/- (Five thousands)** in shape of Demand draft/ Pay order in favour of the Principal & Project Director Cadet College Larkana.

For any query, please contact the following address.

Principal & Project Director
Cadet College Larkana
Phone # 074-4080091-6
Fax # 074-4080460

ELIGIBILITY CRITERIA

1. The Firm/contractor may be an individual or Partnership Firm.
2. The Firm/Contractor must be PEC registered in category C-3 for civil works and C-4 for Solar System and Information & Computing Technology works, with upto date renewal and corresponding certificate.
3. The contractor should have successfully completed at least five similar works during the last five years.
4. The work means the same as shown on the cover sheet of this document which includes – Construction of building infrastructure including electrical work, plumbing & sanitary work, Carpenter/wood work, and all allied works for civil works.
5. The contractor should have an average annual turnover of Rs.100 million per year (in the last three years) which will confirm the capacity to successfully complete the work.
6. The contractor should have enough capacity in terms of technical personnel, equipments, plants and machinery, to satisfactorily complete the job in stipulated time.
7. The contractor shall furnish the list of key employees, employed by him with full details of their previous employment.
8. The contractor shall submit copies of the Service Tax registration forms along with copy of Paid Tax.
- 9. The committee reserves the right to verify the particulars furnished by the applicant independently.**
10. The committee reserves the right to accept/reject any application subject to the relevant provision of SPP Rules 2010.
11. The committee reserves the right to decide on the number of pre-qualified contractors to participate in the bid among the number of eligible entrants.

SELECTION PROCESS

Committee shall evaluate the pre - qualification applications based on the eligibility criteria set forth and shall short list from the qualified applications.

All Applications, which meet the above requirements, will be evaluated under the following criteria by scoring method on the basis of details furnished by them.

S No.	ELIGIBILITY CRITERIA	MAX SCORE (Points)
i.	Name of Principal Personnel & their Qualifications & Experience	03
ii.	Technical Staff & their Qualification & Experience	12
iii.	Machinery & Equipment owned with proof	13
iv.	Works of Similar Nature completed during last five years	23
v.	Similar works in Hands	22
vi.	Banker's Certificate showing credit worthiness of the firm (Attach bank's overdraft limit).	08
vii.	Satisfactory report from the organizations where earlier works are carried out.	04
viii.	Affidavit for non Black-listed Firm	02
ix.	Income Tax Return of last three years	05
x.	Details of Litigations, if any	02
xi.	Valid PEC Registrations Certificate in C-3 and C-4 Category	03
xii.	Registration with other organizations/ Department	03
	TOTAL	100

Applicants scoring 75% will only be considered for pre-qualification.

COMPANY'S LETTER HEAD

APPLICATION FORM

To
The Principal & Project Director
Cadet College Larkana

Dated _____ the _____ 2016

**Subject: Pre-qualification of Construction companies/Firms and supplier at
Cadet College Larkana**

Dear Sir,

Kindly find herewith the documents as required in the advertisement published in daily _____, Dated: _____, 2016 for subject work.

1. We accept that if we are prequalified only then we shall be asked to participate in the tender.
2. We understand that the client has a right to reject any or all tenders as per PPRA rules.

With regards

Yours faithfully
For _____

Authorized Signature

Seal:

NAME OF WORK: PREQUALIFICATION OF FIRMS /CONTRACTORS

1. Name of the Applicant :

Address :

Office Telephone No :

Residence Telephone No :

Mobile No :

Fax No :

E-Mail :

2. Details of the applicant

a. Status of the Firm:

(Whether Company/Partnership/proprietary):

b. Name of the Proprietor/ Partners/ Directors with professional: Qualifications, if any):

I)

II)

c. Year of establishment :

3. Whether registered with PEC :

If Yes, No. & Date :

(Attach Certificate)

4. Registration with Tax Authorities:

(Furnish copies of resent Income-tax returns)

a)Income-tax :

b)GST :

5. Standing of Firm:

Registration of Firm since last: _____ Years

6. Principal Technical personnel, their qualification & Experience

S.N	Name	Qualification	Experience	Particulars of work done	Employed in your Firm since	Any other

7. List of other technical staff, their qualification & Experience:

[illegible]

8. List of machinery and equipments

The applicant shall furnish list of various plant, machinery and equipment, tools, tackles, facilities etc, including testing lab equipments.

S.N.	Type of equipment	Make	Capacity	Quantity

**Attach extra sheet if needed.*

9. Details of works executed during last 5 (five years) (please mention only such works which qualifies for the required work, for which you have applied)

SN	Name & location of Work	Work executed for (name of the organization with address, concerned office & telephone no)	Estimated value of work	Nature of work in brief	Actual Value of the works	Stipulated time for completion	Actual time for completion	If work left In complete or terminated (furnish reasons)

Note: Copies of satisfactory completion certificate obtained from the client shall be attached.

10. Details of similar work in hand:

Note: Copies of work order obtained from the client shall be attached.

SN	Name & location of Work	Work executed for (name of the Organization with address	Estimated value of work	Nature of work in brief	Work start Date	Stipulated time for completion	Present status of work/ Progress

11. Turnover of the Company/firm (Please attach copy of audited balance sheet, profit and loss account for five years).

S.N.	Year	Turn-over
1	2015-16	
2	2014-15	
3	2013-14	
4	2012-13	
5	2011-12	
	Average	

12. Registration/Enlistment with Government, Public Sector/Private organization for similar work.

S.N	Name of the Organization	Nature of Works	Value of Works	Date of Registration /Enlistment

What are your fields of core competence? Mention the fields on preference basis

i) _____

ii) _____

iii) _____

13. Furnish the names of three clients/persons (minimum) to whom the major works carried out in the last five year by the applicant with address and telephone number who will be in a position to certify about the quality as well as past performance of your organization.

SN	Name of the Official	Organization & Address	Contact Numbers

DECLARATION

1. It is confirmed that all the information furnished by me/us in this application is correct to the best of knowledge & belief.
2. **I/we have no objection if enquiries are made about the work listed by me/us in the accompanying sheets/annexure.**
3. **I/we agree that the decision of committee in selection will be final and binding to me/us.**
4. I/we have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date the committee is at liberty to act in a manner it feels deemed fit.

Place: SIGNATURE OF THE APPLICANT, NAME & DESIGNATION.

Date:

SEAL OF ORGANISATION

TOTAL NO OF PAGES ENCLOSED:
(PLEASE NUMBER ALL THE PAGES):

Checklist *(To be filled by Applicants)*

1.	Have you signed in all the sheets?	Yes/No
2.	Whether copy. To other tax is enclosed?	Yes/No
3.	Whether enclosed proof for year of establishment?	Yes/No
4.	Whether proof for average annual financial turnover enclosed?	Yes/No
5.	Whether documentary proof for having undertaken the qualifying works is enclosed?	Yes/No
6.	Whether enclosed proof for valid PEC registration certificate in C-II?	Yes/No
7.	Whether documentary proof for having completed the works of similar nature is enclosed?	Yes/No
8.	If yes, Number of certificates enclosed	