

**As per SPPRA Rules 2010 (Rule-46) following bidding procedure shall govern:**

**Single Stage-One Envelope Procedure.**

- a) Each bid shall comprise one single envelope containing the financial proposal only and company profile containing proof of relevant experience, annual turn-over of last three years, and registration with PEC or other authorities wherever applicable and information regarding litigation with government agencies, affidavit of not being black listed. Information regarding Company/Firm/Bidder's provided with financial bid will not be treated as *Technical Proposal*.

Requirement of company profile is very essential; when bidders are not pre-qualified. In this method the relevant information or details required from interested bidders are mentioned in the advertisement/notice inviting tender and bidding document. Non-serious bidders are screened out from bidding process.

- b) All bids received shall be opened and evaluated in the manner/criteria prescribed in the NIT or bidding document. Post qualification of lowest bidder is carried out to determine his responsiveness as per information or documents required and so provided as mentioned at clause (a) above; if he fails to be responsive, then same exercise is repeated for 2nd lowest bidder and so on till responsive bidder or lowest evaluated bid is determined.
- c) Verification and up-to-date information: Procuring agency can verify the previous working, experience and financial statements made by the bidders in their bids;

**Please Note:** Lowest announced bid at the time of opening of financial bid is no qualification for award of work to lowest bidder till contractor is found responsive as per criteria prescribed in NIT/bidding document.

I do hereby affirm that I agree with the above mentioned selection criteria & would only be entitled for award of this project provided that my bid is lowest & I also fulfill the criteria prescribed in NIT/bidding document.

**Signature:** \_\_\_\_\_

**Dated:** \_\_\_\_\_

**Stamp.**