



# GOVERNMENT OF SINDH



## BID DOCUMENTS

(Reference No.SSWMB/NIT-28)  
F.Y. 2015-16

### Single Stage – Two Envelop Procedure

As per SPP Rules 2010 (Amended - 2013)

#### (Financial Proposal)

**“Providing Furniture & Fixture, Providing & Fixing of Electrical Appliances, Providing & Fixing of Network System, Supply & Installation of Diesel Generator and Providing of Security Guards (Male) at office of the Sindh Solid Waste Management Board Karachi.”**

#### Work-4

**“Supply & Installation of Diesel Generator at office of the Sindh Solid Waste Management Board.”**

#### Note:

- i. *This document is also available on SPPRA website and can be downloaded and submitted on the day and time as mentioned in the NIT along with Tender Cost fee.*
- ii. *All bidders are required to sign and stamp each and every page of the bidding document before submission, else their bids shall be considered non-responsive.*

#### Client:

Sindh Solid Waste Management Board  
D-47, Block-2, Clifton, Karachi  
Ph. #+92 21 35372982-3 Fax: +92 21 35372985  
E-mail: [info@sswmb.gos.pk](mailto:info@sswmb.gos.pk)

## **Bidding Documents**

*(Reference No.SSWMB/NIT-28)*

**“Providing Furniture & Fixture, Providing & Fixing of Electrical Appliances, Providing & Fixing of Network System, Supply & Installation of Diesel Generator and Providing of Security Guards (Male)at office of the Sindh Solid Waste Management Board Karachi.”**

**Work-4**

**“Supply & installation of Diesel Generator at office of the Sindh Solid Waste Management Board.”**

### **SCHEDULE**

<b>Issuance</b>	<b>24<sup>th</sup> June to 12<sup>th</sup> July, 2016</b>
<b>Bid Submission</b>	<b>13<sup>th</sup> July, 2016 by 2:30 P.M.</b>
<b>Bid Opening</b>	<b>13<sup>th</sup> July, 2016 at 3:30 P.M.</b>

**Date of issue:**

**Name of Contractor:**

**Contractor's  
Representative**

**Name & Signature of  
Tender Issuing Officer:**

---

**SEAL AND SIGNATURE OF THE CONTRACTOR**

## TABLE OF CONTENTS

<b><i>Sr. No.</i></b>	<b><i>Description</i></b>	<b><i>Page No.</i></b>
<b>1.</b>	<b>Invitation for Bids</b>	<b>4</b>
<b>2.</b>	<b>Notice Inviting Tender (NIT)</b>	<b>5</b>
<b>3.</b>	<b>Schedule of Price</b>	<b>6-7</b>
<b>4.</b>	<b>Form of Bid Security</b>	<b>8-9</b>
<b>5.</b>	<b>Form of Contract Agreement</b>	<b>10-11</b>
<b>6.</b>	<b>Form of Performance Security</b>	<b>12-13</b>

# INVITATION FOR BIDS

**NOTICE INVITING TENDER (SSWMB/NIT-28)**  
**As per guidelines of SPP Rule 2010 (Amended-2013)**

- Sindh Solid Waste Management Board (SSWMB) is established under Sindh Solid Waste Management Board Act, 2014 to execute integrated project for municipal, medical and industrial hazardous waste in Sindh Province.
- Sindh Solid Waste Management Board (SSWMB) invites sealed bids for from interested Contractors / Manufacturer / Suppliers and registered firms for carrying out the following works / supplies / services mentioned below:

Work. No.	Name of Work	Bidding System	SCHEDULE		
			Tender Document Issuance	Bid Submission Date	Bid Opening Date
1.	Providing Furniture & Fixture for Office of the Sindh Solid Waste Management Board Karachi.	<b>Single Stage- Two Envelope Procedure</b> As per SPPRA rule 46 (2), 2010 (Amended 2013)	24 <sup>th</sup> June, 2016  To  12 <sup>th</sup> July, 2016	13 <sup>th</sup> July, 2016  by 2:30pm	13 <sup>th</sup> July, 2016  at 3:30pm
2.	Providing & Fixing of Electrical Appliances for Office of the Sindh Solid Waste Management Board Karachi.				
3.	Providing & Fixing of Network System for Office of the Sindh Solid Waste Management Board Karachi.				
4.	Supply & Installation of Diesel Generator at Office of the Sindh Solid Waste Management Board in Karachi.				
5.	Providing of Security Guards (Male) at office of the Sindh Solid Waste Management Board in Karachi.	<b>Single Stage- One Envelope Procedure</b> As per SPPRA rule 46 (1), 2010 (Amended 2013)			

1. The interested Contractors / Manufacturer / Suppliers and registered firms for carrying out the works / supplies & services, may obtain RFP Document / Bid Document from the office of Assistant Director (Finance), SSWMB on payment of **Rs. 1000/- for each work** in shape of Pay Order/ Bank Draft in the name of Sindh Solid Waste Management Board as per the schedule given above. Alternatively these can be downloaded from the website of [www.sppra.gov.pk](http://www.sppra.gov.pk) and [www.sswmb.gos.pk](http://www.sswmb.gos.pk).
2. If the submission or opening date falls on a public holiday or on account of any emergency beyond human capacity the next working day with same timing will be considered as the deadline.
3. Sindh Solid Waste Management Board has reserves the right to accept or reject any Bid Documents / RFPs prior to the award of contract as per SPPRA Rules-2010 (Amended 2013).
4. **All bidders are required to sign and stamp each and every page of the bidding document before submission.**
5. **No bid shall be accepted unless proof of payment of tender fees for bidding documents.**

Executive Director (Finance & Administration)  
Sindh Solid Waste Management Board Karachi.

Banglow No. D-47, Block-2, Clifton, Karachi  
Tel No. 021-3537 2981 Fax 021-3537 2985  
URL: [www.sswmb.gos.pk](http://www.sswmb.gos.pk) Email: [info@sswmb.gos.pk](mailto:info@sswmb.gos.pk)

## Schedule of Price

### Work-4: Supply & Installation of Diesel Generator at Office of the Sindh Solid Waste Management Board in Karachi.

S. No	Descriptions	Unit	Qty.	Amount (Rs.)	
				Rate	Amount with all includes
1	<p><b>Supply &amp; installation of diesel generator of capacity 45KW to 50KW / 56KVA to 62 KVA. (Brand: USA, UK or Japan)</b></p> <p><b><u>Includes</u></b></p> <p><b>i. Engine</b></p> <p style="margin-left: 20px;">a. 70hp to 80hp b. Water cooled c. 12 volt starter motor</p> <p><b>ii. Alternator</b></p> <p style="margin-left: 20px;">a. 400V b. 3Phase c. 0.8 power factor d. 50Hz e. 1500 RPM</p> <p><b>iii. Control Panel</b></p> <p style="margin-left: 20px;">a. Auto Main Failure Functionality b. Emergency Push Button</p> <p><b>iv. Acoustic Canopy</b></p> <p style="margin-left: 20px;">a. Sound proof level 80 to 88 dBA at 1 meter b. Heat Resistant Paint</p> <p><b>v. Automatic Transfer Switch with Manual Over right</b></p> <p><b>vi. 4 core cable (35mm sq.) 25 meter</b></p> <p><b>vii. Standard Earthing for Generator</b></p> <p><b>viii. Transportation</b></p> <p><b>ix. Test Run (24 Hours) after installation with diesel and operator</b></p>	Each	<b>01 Job</b>		
<b>Total Amount in Rs.</b>					
<b>Total Amount in Word.</b>					

Tender are required to comply with all the clauses mentioned in the terms and conditions of the tender along with submission of all the relevant documents required. In case of any deviation / incomplete documents from tenderer will be prohibited for competing in the tender / render their offer in invalid.

**Total Bid Amount in (Rs.):**

Pay Order/ Demand Draft No. \_\_\_\_\_ drawn  
on \_\_\_\_\_ (Name & address of the Bank) for an Amount of  
Rs. \_\_\_\_\_ in words ( \_\_\_\_\_  
\_\_\_\_\_ ) of **Bid Security equal to 2% of the total bid amount (original  
must be attached with Bid)**

Full Name & Address of Firm \_\_\_\_\_

CNIC No. of authorized Person \_\_\_\_\_

Signature of Authorized Person \_\_\_\_\_

Seal / Stamp of Firm \_\_\_\_\_

**Note:**

- *The bidder is required to submit bids for complete package i.e. all items mentioned in that package (and not separate component of package).*
- *The bids shall be evaluated on the basis of complete package (and not individual component of the package).*
- *The lowest evaluated bid shall be declared on the basis of lowest quoted price of complete package among the bidders who meet technical specification.*

## FORM OF BID SECURITY

(Bank Guarantee)

Guarantee No. \_\_\_\_\_

Executed on \_\_\_\_\_

(Letter by the Guarantor to the Executive Director (Finance & Administration), Sindh Solid Waste Management Board)

Name of Guarantor (Scheduled Bank in Pakistan) with address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of Principal (Bidder) with Address: \_\_\_\_\_

\_\_\_\_\_

Sum of Security (express in words and figures): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Bid Reference No. \_\_\_\_\_

Date of Bid \_\_\_\_\_

**KNOW ALL MEN BY THESE PRESENTS**, that in pursuance of the terms of the Bid and at the request of the said Principal, we the Guarantor above-named are held and firmly bound unto the \_\_\_\_\_, (hereinafter called Executive Director (Finance & Administration), Sindh Solid Waste Management Board) in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Bid numbered and dated as above for \_\_\_\_\_ (Particulars of Bid) to the said Executive Director (Finance & Administration), Sindh Solid Waste Management Board; and

**WHEREAS**, the Executive Director (Finance & Administration), Sindh Solid Waste Management Board has required as a condition for considering the said Bid that the Principal furnishes a Bid Security in the above said sum to the Executive Director (Finance & Administration), Sindh Solid Waste Management Board, conditioned as under:

- (1) That the Bid Security shall remain valid for a period of twenty eight (28) days beyond the period of validity of the bid;
- (2) That in the event of;
  - (a) The Principal withdraws his Bid during the period of validity of Bid, or
  - (b) The Principal does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) of Instructions to Bidders, or
  - (c) Failure of the successful bidder to
    - (i) Furnish the required Performance Security, in accordance with Sub-Clause IB-21.1 of Instructions to Bidders, or
    - (ii) Sign the proposed Contract Agreement, in accordance with Sub-Clauses IB-20.2 & 20.3 of Instructions to Bidders,

The entire sum be paid immediately to the said Executive Director (Finance & Administration), Sindh Solid Waste Management Board for delayed completion and not as penalty for the successful bidder's failure to perform.

**NOW THEREFORE**, if the successful bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract Agreement with the said Managing Director Sindh Solid Waste Management Board in accordance with his Bid as accepted and furnish within fourteen (14) days of receipt of Letter of Acceptance, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Managing Director Sindh Solid Waste Management Board for the faithful performance and proper fulfillment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Guarantor shall forthwith pay to the Managing Director Sindh Solid Waste Management Board the said sum stated above upon first written demand of the Managing Director Sindh Solid Waste Management Board without cavil or argument and without requiring the Managing Director Sindh Solid Waste Management Board to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Managing Director Sindh Solid Waste Management Board.

PROVIDED ALSO THAT the Managing Director Sindh Solid Waste Management Board shall be the sole and final judge for deciding whether the Principal has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Managing Director Sindh Solid Waste Management Board forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

\_\_\_\_\_  
Guarantor (Bank)

Witness:  
1. \_\_\_\_\_  
\_\_\_\_\_  
Corporate Executive Director  
(Finance & Administration) (Seal)  
2. \_\_\_\_\_  
\_\_\_\_\_  
(Name, Title & Address)

1. Signature: \_\_\_\_\_  
2. Name : \_\_\_\_\_  
3. Title : \_\_\_\_\_

Corporate Guarantor (Seal)

## FORM OF CONTRACT AGREEMENT

**THIS CONTRACT AGREEMENT** (hereinafter called the Agreement) made on the \_\_\_\_\_ day of \_\_\_\_\_ 201\_\_\_\_ between \_\_\_\_\_ (hereinafter called the Executive Director (Finance & Administration), Sindh Solid Waste Management Board) of the one part and \_\_\_\_\_ (hereinafter called the Contractor) of the other part.

**WHEREAS** the Executive Director (Finance & Administration), Sindh Solid Waste Management Board is desirous that certain Works, via \_\_\_\_\_ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

**NOW** this Agreement witnessed as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, via:
  - (a) The Letter of Acceptance;
  - (b) The completed Form of Bid along with Schedules to Bid;
  - (c) Conditions of Contract & Contract Data;
  - (d) The priced Schedule of Prices/Bill of quantities (BOQ);
  - (e) The Specifications; and
  - (f) The Drawings
3. In consideration of the payments to be made by the Executive Director (Finance & Administration), Sindh Solid Waste Management Board to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Executive Director (Finance & Administration), Sindh Solid Waste Management Board to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Executive Director (Finance & Administration), Sindh Solid Waste Management Board hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

**IN WITNESS WHEREOF** the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

Executive Director  
(Finance & Administration)  
Sindh Solid Waste Management Board

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

\_\_\_\_\_  
(Name, Title and Address)

\_\_\_\_\_  
(Name, Title and Address)

# FORM OF PERFORMANCE SECURITY

## (Bank Guarantee)

Guarantee No. \_\_\_\_\_

Executed on \_\_\_\_\_

Expiry Date \_\_\_\_\_

(Letter by the Guarantor to the Executive Director (Finance & Administration), Sindh Solid Waste Management Board).

Name of Guarantor (Scheduled Bank in Pakistan) with address: \_\_\_\_\_

\_\_\_\_\_

Name of Principal (Contractor) with address: \_\_\_\_\_

\_\_\_\_\_

Penal Sum of Security (express in words and figures) \_\_\_\_\_

\_\_\_\_\_ Letter of Acceptance No. \_\_\_\_\_

Dated \_\_\_\_\_

**KNOW ALL MEN BY THESE PRESENTS**, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the \_\_\_\_\_ (hereinafter called the Executive Director (Finance & Administration), Sindh Solid Waste Management Board) in the penal sum of the amount stated above, for the payment of which sum well and truly to be made to the said Executive Director (Finance & Administration), Sindh Solid Waste Management Board, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

**THE CONDITION OF THIS OBLIGATION IS SUCH** that whereas the Principal has accepted the Executive Director (Finance & Administration), Sindh Solid Waste Management Board's above said Letter of Acceptance for \_\_\_\_\_ (Name of Contract) for the \_\_\_\_\_ (Name of Project).

**NOW THEREFORE**, If The Principal (Contractor) Shall Well And Truly Perform And Fulfill All The Undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Executive Director (Finance & Administration), Sindh Solid Waste Management Board all also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 9, Remedying Defects, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, \_\_\_\_\_ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Executive Director (Finance & Administration), Sindh Solid Waste Management Board without delay upon the se, Sindh Solid Waste Management Board first written demand without cavil or arguments and without requiring the Executive Director (Finance & Administration) , Sindh Solid Waste Management Board to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Executive Director (Finance & Administration) , Sindh Solid Waste Management Board's written declaration that the Principal has refused or failed to perform the obligations under the Contract, for which payment will be effected by the Guarantor to Executive Director (Finance & Administration) , Sindh Solid Waste Management Board designated Bank & Account Number.

Provided Also That The Executive Director (Finance & Administration), Sindh Solid Waste Management Board shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Executive Director (Finance & Administration), Sindh Solid Waste Management Board forthwith and without any reference to the Principal or any other person.

In Witness Whereof, the above bounded Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

\_\_\_\_\_  
 Guarantor (Bank)

Witness:

1. Signature: \_\_\_\_\_

1. \_\_\_\_\_

2. Name : \_\_\_\_\_

\_\_\_\_\_

3. Title : \_\_\_\_\_

Corporate Executive Director (Finance & Administration) (Seal)

2. \_\_\_\_\_

Corporate Guarantor (Seal)

\_\_\_\_\_

(Name, Title & Address)