



GOVERNMENT OF SINDH



BID DOCUMENTS

(Reference No.SSWMB-NIT-28)

F.Y. 2015-16

Single Stage – Two Envelop Procedure

As per SPP Rules 2010 (Amended – 2013)

(Financial Proposal)

“Providing Furniture & Fixture, Providing & Fixing of Electrical Appliances, Providing & Fixing of Network System, Supply & Installation of Diesel Generator and Providing of Security Guards (Male) at office of the Sindh Solid Waste Management Board Karachi.”

Work-2

Providing and fixing of Electrical Appliances for office of the Sindh Solid Waste Management Board, Karachi.

Note:

- i. This document is also available on SPPRA website and can be downloaded and submitted on the day and time as mentioned in the NIT along with Tender Cost fee.*
- ii. All bidders are required to sign and stamp each and every page of the bidding document before submission, else their bids shall be considered non-responsive.*

Client:

Sindh Solid Waste Management Board
D-47, Block-2, Clifton, Karachi
Ph. #+92 21 35372982-3 Fax: +92 21 35372985
E-mail: info@sswmb.gos.pk

Bidding Documents

(Reference No. SSWMB-NIT-28)

“Providing Furniture & Fixture, Providing & Fixing of Electrical Appliances, Providing & Fixing of Network System, Supply & Installation of Diesel Generator and Providing of Security Guards (Male) at office of the Sindh Solid Waste Management Board Karachi.”

Work-2

Providing and fixing of Electrical Appliances for office of the Sindh Solid Waste Management Board, Karachi.

SCHEDULE

Issuance	24th June, 2016 to 12th July, 2016
Bid Submission	13th July, 2016 by 2:30PM
Bid Opening	13th July, 2016 at 3:30PM

Date of issue:	
Name of Contractor:	
Contractor's Representative	
Name & Signature of Tender Issuing Officer:	

SEAL AND SIGNATURE OF THE CONTRACTOR

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INVITATION FOR BIDS

NOTICE INVITING TENDER (SSWMB/NIT-28)
As per guidelines of SPP Rule 2010 (Amended-2013)

- Sindh Solid Waste Management Board (SSWMB) is established under Sindh Solid Waste Management Board Act, 2014 to execute integrated project for municipal, medical and industrial hazardous waste in Sindh Province.
- Sindh Solid Waste Management Board (SSWMB) invites sealed bids for from interested Contractors / Manufacturer / Suppliers and registered firms for carrying out the following works / supplies / services mentioned below:

Work. No.	Name of Work	Bidding System	SCHEDULE		
			Tender Document Issuance	Bid Submission Date	Bid Opening Date
1.	Providing Furniture & Fixture for Office of the Sindh Solid Waste Management Board Karachi.	Single Stage- Two Envelope Procedure As per SPPRA rule 46 (2), 2010 (Amended 2013)	24 th June, 2016 To 12 th July, 2016	13 th July, 2016 by 2:30pm	13 th July, 2016 at 3:30pm
2.	Providing & Fixing of Electrical Appliances for Office of the Sindh Solid Waste Management Board Karachi.				
3.	Providing & Fixing of Network System for Office of the Sindh Solid Waste Management Board Karachi.				
4.	Supply & Installation of Diesel Generator at Office of the Sindh Solid Waste Management Board in Karachi.				
5.	Providing of Security Guards (Male) at office of the Sindh Solid Waste Management Board in Karachi.				
		Single Stage- One Envelope Procedure As per SPPRA rule 46 (1), 2010 (Amended 2013)			

1. The interested Contractors / Manufacturer / Suppliers and registered firms for carrying out the works / supplies & services, may obtain RFP Document / Bid Document from the office of Assistant Director (Finance), SSWMB on payment of **Rs. 1000/- for each work** in shape of Pay Order/ Bank Draft in the name of Sindh Solid Waste Management Board as per the schedule given above. Alternatively these can be downloaded from the website of www.sppra.gov.pk and www.sswmb.gos.pk.
2. If the submission or opening date falls on a public holiday or on account of any emergency beyond human capacity the next working day with same timing will be considered as the deadline.
3. Sindh Solid Waste Management Board has reserves the right to accept or reject any Bid Documents / RFPs prior to the award of contract as per SPPRA Rules-2010 (Amended 2013).
4. **All bidders are required to sign and stamp each and every page of the bidding document before submission.**
5. **No bid shall be accepted unless proof of payment of tender fees for bidding documents.**

Executive Director (Finance & Administration)
Sindh Solid Waste Management Board Karachi.

Banglow No. D-47, Block-2, Clifton, Karachi
Tel No. 021-3537 2981 Fax 021-3537 2985
URL: www.sswmb.gos.pk Email: info@sswmb.gos.pk

Schedule of Price

Work - 3: Providing and fixing of Electrical Appliances for office of the Sindh Solid Waste Management Board, Karachi.

S. No	Specification	Qty.	Rate	Total Amount
Package 1	1.1 Providing and installation of Air Conditioned, Floor Standing (2.0 ton) capacity of approved make and quality with outer unit consisting on compressor, condenser, fan and other accessories complete in all respect including 1 year service (With Parts) and 5 year compressor warranty.	02		
	1.2 Providing and installation of Air Conditioned, split unit (2.0 ton) capacity of approved make and quality with outer unit consisting on compressor, condenser, fan and other accessories complete in all respect including 1 year service (with parts) and 5 year compressor warranty.	03		
	1.3 Providing and installation of Air Conditioned, split unit (1.5 ton) capacity of approved make and quality with outer unit consisting on compressor, condenser, fan and other accessories complete in all respect including 1 year service (with parts) and 5 year compressor warranty.	17		
Total Package Amount in Rs.				
Total Package Amount in Word.				
S. No	Specification	Qty.	Rate	Total Amount
Package 2	2.1 Supplying of AC Electric Water (Dispenser) of approved make and quality etc. complete.	03		
	2.2 Supplying of Deep Freezer (Fridge) size 14 cft approved make and quality i/c stabilizer.	01		
	2.3 Providing Microwave Oven 1.6 to 2 cubic feet size.	01		
Total Package Amount in Rs.				
Total Package Amount in Word.				

S. No	Specification	Qty.	Rate	Total Amount
Package 3	3.1 Supplying & Installation of AC Electric Ceiling Fan of size 56" with Regulator (Dimmer) approved make & quality Pak Fan, Younus Fan, Royal Fan (or equivalent make including necessary wiring etc) complete.	10		
Total Package Amount in Rs.				
Total Package Amount in Word.				

Grand Total Amount in (Rs. / Word): _____

Tender are required to comply with all the clauses mentioned in the terms and conditions of the tender along with submission of all the relevant documents required. In case of any deviation / incomplete documents from tenderer will be prohibited for competing in the tender / render their offer in invalid.

Pay Order/ Demand Draft No. _____ drawn on _____
 _____ (Name & address of the Bank) for an Amount of Rs. _____
 in words (_____) of **Bid Security equal to 2% of the total bid amount (original must be attached with Bid)**

Full Name & Address of Firm _____

CNIC No. of authorized Person _____

Signature of Authorized Person _____

Seal / Stamp of Firm _____

Note:

- *The bidder is required to submit bids for complete package i.e all items mentioned in that package (and not separate component of package).*
- *The bids shall be evaluated on the basis of complete package (and not individual component of the package).*
- *The lowest evaluated bid shall be declared on the basis of lowest quoted price of complete package among the bidders who meet technical specification*

FORM OF BID SECURITY

(Bank Guarantee)

Guarantee No. _____

Executed on _____

(Letter by the Guarantor to the Executive Director (Finance & Administration), Sindh Solid Waste Management Board)

Name of Guarantor (Scheduled Bank in Pakistan) with address: _____

Name of Principal (Bidder) with address: _____ Sum of Security (express in words and figures): _____

Bid Reference No. _____ Date of Bid _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bid and at the request of the said Principal, we the Guarantor above-named are held and firmly bound unto the _____, (hereinafter called Executive Director (Finance & Administration), Sindh Solid Waste Management Board) in the sum stated above, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has submitted the accompanying Bid numbered and dated as above for _____ (Particulars of Bid) to the said Executive Director (Finance & Administration), Sindh Solid Waste Management Board; and

WHEREAS, the Executive Director (Finance & Administration), Sindh Solid Waste Management Board has required as a condition for considering the said Bid that the Principal furnishes a Bid Security in the above said sum to the Executive Director (Finance & Administration), Sindh Solid Waste Management Board, conditioned as under:

- (1) That the Bid Security shall remain valid for a period of twenty eight (28) days beyond the period of validity of the bid;
- (2) That in the event of;
 - (a) The Principal withdraws his Bid during the period of validity of Bid, or
 - (b) The Principal does not accept the correction of his Bid Price, pursuant to Sub-Clause 16.4 (b) of Instructions to Bidders, or
 - (c) Failure of the successful bidder to
 - (i) Furnish the required Performance Security, in accordance with Sub-Clause IB-21.1 of Instructions to Bidders, or
 - (ii) Sign the proposed Contract Agreement, in accordance with Sub-Clauses IB-20.2 & 20.3 of Instructions to Bidders,

The entire sum be paid immediately to the said Executive Director (Finance & Administration), Sindh Solid Waste Management Board for delayed completion and not as penalty for the successful bidder's failure to perform.

NOW THEREFORE, if the successful bidder shall, within the period specified therefore, on the prescribed form presented to him for signature enter into a formal Contract Agreement with the said Managing Director Sindh Solid Waste Management Board in accordance with his Bid as accepted and furnish within fourteen (14) days of receipt of Letter of Acceptance, a Performance Security with good and sufficient surety, as may be required, upon the form prescribed by the said Managing Director Sindh Solid Waste Management Board for the faithful performance and proper fulfillment of the said Contract or in the event of non-withdrawal of the said Bid within the time specified then this obligation shall be void and of no effect, but otherwise to remain in full force and effect.

PROVIDED THAT the Guarantor shall forthwith pay to the Managing Director Sindh Solid Waste Management Board the said sum stated above upon first written demand of the Managing Director Sindh Solid Waste Management Board without cavil or argument and without requiring the Managing Director Sindh Solid Waste Management Board to prove or to show grounds or reasons for such demand, notice of which shall be sent by the Managing Director Sindh Solid Waste Management Board.

PROVIDED ALSO THAT the Managing Director Sindh Solid Waste Management Board shall be the sole and final judge for deciding whether the Principal has duly performed his obligations to sign the Contract Agreement and to furnish the requisite Performance Security within the time stated above, or has defaulted in fulfilling said requirements and the Guarantor shall pay without objection the sum stated above upon first written demand from the Managing Director Sindh Solid Waste Management Board forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above bounded Guarantor has executed the instrument under its seal on the date indicated above, the name and seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

Guarantor (Bank)

Witness:
1. _____

Corporate Executive Director
(Finance & Administration) (Seal)
2. _____

1. Signature : _____
2. Name : _____
3. Title : _____

(Name, Title & Address)

Corporate Guarantor (Seal)

FORM OF CONTRACT AGREEMENT

THIS CONTRACT AGREEMENT (hereinafter called the Agreement) made on the _____ day of _____ 201_____ between _____ (hereinafter called the - Executive Director (Finance & Administration), Sindh Solid Waste Management Board) of the one part and _____ (hereinafter called the Contractor) of the other part.

WHEREAS the Executive Director (Finance & Administration), Sindh Solid Waste Management Board is desirous that certain Works, via _____ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnessed as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, via:
 - (a) The Letter of Acceptance;
 - (b) The completed Form of Bid along with Schedules to Bid;
 - (c) Conditions of Contract & Contract Data;
 - (d) The priced Schedule of Prices/Bill of quantities (BOQ);
 - (e) The Specifications; and
 - (f) The Drawings
3. In consideration of the payments to be made by the Executive Director (Finance & Administration), Sindh Solid Waste Management Board to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Executive Director (Finance & Administration), Sindh Solid Waste Management Board to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Executive Director (Finance & Administration), Sindh Solid Waste Management Board hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day, month and year first before written in accordance with their respective laws.

Signature of the Contactor

**Signature of the Executive Director
(Finance & Administration)
Sindh Solid Waste Management Board**

(Seal)

(Seal)

Signed, Sealed and Delivered in the presence of:

Witness:

Witness:

(Name, Title and Address)

(Name, Title and Address)

FORM OF PERFORMANCE SECURITY

(Bank Guarantee)

Guarantee No. _____

Executed on _____

Expiry Date _____

(Letter by the Guarantor to the Executive Director (Finance & Administration), Sindh Solid Waste Management Board).

Name of Guarantor (Scheduled Bank in Pakistan) with address: _____

Name of Principal (Contractor) with address: _____

Penal Sum of Security (express in words and figures) _____

Letter of Acceptance No. _____ Dated _____

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the request of the said Principal we, the Guarantor above named, are held and firmly bound unto the _____ (hereinafter called the Executive Director (Finance & Administration), Sindh Solid Waste Management Board) in the penal sum of the amount stated above, for the payment of which sum well and truly to be made to the said Executive Director (Finance & Administration), Sindh Solid Waste Management Board, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, that whereas the Principal has accepted the Executive Director (Finance & Administration), Sindh Solid Waste Management Board 's above said _____ Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, If The Principal (Contractor) Shall Well And Truly Perform And Fulfill All The Undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Executive Director (Finance & Administration), Sindh Solid Waste Management Board all also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of the said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Clause 9, Remedying Defects, of Conditions of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our

liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defenses under the Contract, do hereby irrevocably and independently guarantee to pay to the Executive Director (Finance & Administration), Sindh Solid Waste Management Board without delay upon the Executive Director (Finance & Administration), Sindh Solid Waste Management Board first

written demand without cavil or arguments and without requiring the Executive Director (Finance & Administration), Sindh Solid Waste Management Board to prove or to show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Executive Director (Finance & Administration), Sindh Solid Waste Management Board's written declaration that the Principal has refused or failed to perform the obligations under the Contract, for which payment will be effected by the Guarantor to Executive Director (Finance & Administration), Sindh Solid Waste Management Board designated Bank & Account Number.

Provided Also That The Executive Director (Finance & Administration), Sindh Solid Waste Management Board shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contract or has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Executive Director (Finance & Administration), Sindh Solid Waste Management Board forthwith and without any reference to the Principal or any other person.

In Witness Whereof, the above bounded Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Guarantor (Bank)

Witness:
1. _____

Corporate Executive Director
(Finance & Administration) (Seal)

1. Signature : _____
2. Name : _____
3. Title : _____

2. _____

(Name, Title & Address)

Corporate Guarantor (Seal)