**STANDARD BIDDING DOCUMENTS (SBDs)**

**SUPPLY OF**

**“SUPPLY OF INSTRUMENTS (SURGICAL & DISPOSABLE) VASCULAR GRAFTS & ANGIOGRAPHY / ANGIOPLASTY ITEMS”**

**AT**

**S.M.B.B. TRAUMA CENTRE – Karachi**

|  |  |
| --- | --- |
| **COST OF TENDER DOCUMENTS:** | **Rs. 500/= Rupees Five Hundred Only (Non-Refundable)** |
| **Tender Procedure:** | **Single Stage – Two Envelope / SPP Rule 46(2)** |
| **TENDER SELLING DATE :** | **From the date of publishing to 20th May, 2016** |
| **TENDER SUBMISSION DATE AND TIME:** | **On 21st May, 2016 from 9.00 a.m. to 11:00 a.m.** |
| **TENDER SUBMISSION PLACE :** | **Office of the Addl. Medical Superintendent / D.D.O, 1st Floor, S.M.B.B. Trauma Centre, Chand Bibi Road – Karachi** |
| **TENDER OPENING DATE AND TIME :** | **On 21st May, 2016 at 12.00 Noon.** |
| **TENDER OPENING PLACE :** | **1st Floor, S.M.B.B. Trauma Centre, Chand Bibi Road – Karachi** |

**TERMS AND CONDITIONS**



**SHAHEED MOHTARMA BENAZIR BHUTTO TRAUMA CENTRE**

**Ph: 02199215759 Fax: 02199215733**

**Note: No tender will be accepted after closing of the Tender box, what so ever reason may be.**

**FOR THE SUPPLY OF “INSTRUMENTS (SURGICAL & DISPOSABLE) VASCULAR GRAFTS & ANGIOGRAPHY / ANGIOPLASTY ITEMS”**

**@ SHAHEED MOHTARMA BENZIR BHUTTO TRAUMA CENTRE - KARACHI**

1. S.M.B.B. Trauma Centre invites sealed bids on **Single Stage Two Envelopes Procedure** as per clause 46(2) of Sindh Public Procurement Rules 201 0 (Amended 2013/14) from Interested Bidders for “**Supply of Instruments (Surgical & Disposable) Vascular Grafts & Angiography / Angioplasty Items**”.
2. Bid shall comprise a single package containing two separate envelopes. Each envelope shall contain separately the **Financial Proposal** and the **Technical Proposal**. Envelopes shall be marked as **“FINANCIAL PROPOSAL”** and **“TECHNICAL PROPOSAL”** in bold and legible letters to avoid confusion.
3. Initially, only the envelope marked “TECHNICAL PROPOSAL” shall be opened. Envelope marked as “FINANCIAL PROPOSAL” shall be retained in the custody of the procuring agency without being opened.
4. The procuring agency shall evaluate the technical proposal in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements. No amendments in the technical proposal shall be permitted during the technical evaluation.
5. Bidders are required to check that Tender Documents issued to them are complete in all respects as per Summary of contents related to Instruction s to Bidders, Silent Features, Evaluation Criteria, Form of Tender, Form of Agreement, Specifications (Technical) etc.
6. Bidders should examine carefully the Summary of Contents. Any detail / specification missing in the document should be obtained from the office of the Addl. Medical Superintendent / D.D.O., S.M.B.B. Trauma Centre, 1st Floor, S.M.B.B. Trauma Centre, Karachi before schedules of submission / opening. Once the Tender is submitted, it will be assumed that no further clarification n was required.
7. During evaluation of the bids, the Procuring agency may, at its discretion, ask the Bidder for a clarification of its bid. The request for clarification and the response shall be in writing, and no change in the prices or substance of the bid shall be sought, offered, or permitted.
8. Any clarification regarding contents of the bidding document shall be obtained in writing at least five calendar days prior to the date of opening of bid. No query as well as clarification regarding bidding documents, before/after the stipulated time (as per Rule-23 of SPP Rules, 2010) shall be entertained.
9. The rates to be inserted in the Bill of Quantities / Schedule of Requirement shall be deemed to include all costs of whatsoever description and expenses necessary for the Supply of the items together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly.
10. No authorized alteration may be made in the Tender Documents. If any such alteration is made, tender may be liable for rejection.
11. Any clarification, revision, addition or deletion, in the tender documents may be made by the committee before the submission and opening of Tender in the form of Addendum / Corrigendum. This will be made only by formal Addendum / Corrigendum issued by the hospital procurement committee and will become part of the contract documents. Each Addendum shall be signed by the Tenderer / Bidder and returned with other Tender Documents.
12. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the salient features of the Tender.
13. The Contractors whose Tender is accepted by the S.M.B.B. Trauma Centre Procurement Committee will be required to enter into a Contract Agreement as defined in the Form of Agreement.
14. All manufactured and other items should be used in the work in accordance with the instructions, specifications in the Tender Document and also in accordance with generally accepted norms of good workmanship.

**SALIENT FEATURES / TERMS & CONDITION OF THE TENDER**

|  |  |  |
| --- | --- | --- |
| 1. | **Name of Work & Address** | **Supply of Instruments (Surgical & Disposable) Vascular Grafts & Angiography / Angioplasty Items** at S.M.B.B Trauma Centre – Karachi |
| 2. | **Time & Date of issue of Tenders** | From the date of publishing to one day before (i.e 20.05.2016) opening of Technical Proposal, during office hours. |
| 3. | **Place of Issuance of Tender** | Office of the A.M.S. / D.D.O., 1st Floor, S.M.B.B. Trauma Centre – Karachi |
| 4. | **Date of pre – bid meeting** | In case requested by bidders or informed by Committee. |
| 5. | **Method of opening of Tender** | It will be Single Stage Two Envelope Procedure as per Clause 46(2) of SPP Rules 2010 (Amended 2013/14). |
| 6. | **Date & Time of Submission of Tenders** | **21st May, 2016 till 11:00 am** at Office of the A.M.S. / D.D.O., 1st Floor, S.M.B.B. Trauma Centre – Karachi |
| 7. | **Date & Time of Opening of Tenders / Technical Proposals** | **21st May, 2016 at 12:00 Noon** at office of the A.M.S. / D.D.O., 1st Floor, S.M.B.B. Trauma Centre – Karachi |
| 8. | **Date of Opening of Financial Proposals** | As informed by committee to all participants |
| 9. | **Venue of submission & opening of Tender** | Office of the A.M.S. / D.D.O., 1st Floor, S.M.B.B. Trauma Centre, Chand Bibi Road – Karachi |
| 10. | **Validity of Tenders** | 90 days as per SPP Rules 2010 (Amended 2013/14) |
| 11. | **Amount of Tender / Bid Security** | 2% of the Contract value in shape of pay – order / Call Deposit from schedule Bank to be submitted along with Financial Proposal. |
| 12. | **Supply of items** | Within 30 days after issuance of the Supply Order(s) / Purchase Order(s) |
| 13. | **Contract Agreement** | The Contract shall enter & execute a formal Agreement as per SPP Rules 2010 (Amended 2013/14) |
| 14. | **Stamp Paper requirement for**  **Agreement** | Rs. 0.30% of the Contract Value or as prescribed by Government Laws |

|  |  |  |
| --- | --- | --- |
| 15. | **Terms of Payment to Contractors / Submission of Performance Guarantee** | The payment will be made to contractor after delivery of items at site subject to submission of Performance Security in the following manner; Pay-order equivalent to 2% of the value of Purchase Order  **OR**  Bank Guarantee equivalent to 2% of the value of Purchase order |
| 16. | **Security Deposit** | Refundable after receiving of Performance Bond  **OR**  Request to convert it as Performance Bond then Non – Refundable |
| 17. | **Release of Security Deposit / Performance Bond (2%)** | After completion of supply / Satisfactory Certificate |
| 18. | **Variation in Contract Price** | **No variation in price shall be allowed on any ground including currency fluctuation / variation or whatsoever** |
| 19. | **Discrepancy** | If there is any discrepancy between Salient Features of Tender / Bidding Documents and respective contents mentioned elsewhere, Salient Features / Terms & Conditions of tender will Govern |
| 20. | **Taxes.** | All taxes will be deducted as per prevalent laws of country. |
| 21. | **Special Note Regarding Items** | Technical offers / commercial offers failing to demonstrate below details would be rejected:   * **Quoted items must be of advanced & latest version.** * The items shall be match with the specification given in the schedule of requirement. * Quotation must provide all technical details upto the satisfaction of the client. * Items should be quality approved from the concerned international body of the respective industry. |
| 22. | **Cost to be Quoted in BOQ** | The Contractors shall quote DDP price of the items including all Government Taxes and delivering of items at site. |
| 23. | **Tender Acceptance** | Financial proposals of technically qualified bids shall be opened publicly at a time, date and venue announced and communicated to the bidders in advance. Financial proposal of bids found technically non-responsive shall be returned un-opened to the respective bidders; **and bid found to be the lowest evaluated or best evaluated bid shall be accepted.** |
| 24. | **Inspection Authority** | Addl. Medical Superintendent / D.D.O., S.M.B.B Trauma Centre) & Deputy Medical Superintendent, S.M.B.B. Trauma Centre) – Karachi |
| 25. | **Place of Inspection** | S.M.B.B. Trauma Centre – Karachi |

**GENERAL CONDITIONS**

**Note: No tender will be accepted after closing of the Tender box, whatsoever reason may be.**

1. In Technical Bid, the bidder must provide original data sheet, **technical brochure**, all other relevant documents, along with copy of Pay Order / Bank Draft **without showing the amount figure** otherwise the bid will be **ignored / rejected**. The technical evaluation will be done on the basis of criteria given in tender document.
2. A Column is given against the specification of each item, the vendor has to fill up with YES / NO or put value as desired in the column. These specifications must be highlighted in the brochure.
3. In Financial Bid, the vendor should mention financial offer along with Pay Order / Bank Draft 2% value of quoted items in favor of Addl. Medical Superintendent / D.D.O., S.M.B.B. Trauma Centre – Karachi.
4. The bidder should supply the quoted items on D.D.P basis including all the Government Taxes and is responsible to supply the goods at the site at no extra cost within time as specified in Tender Document i.e. 30 days.
5. Suppliers / Contractors will be responsible for supply at consignees’ end, free of cost.
6. Price escalation will not be allowed.
7. The disclosure of firm’s price at the time of opening of will result in the Technical Bid rejection of the bid
8. No tender will be entertained without Bid Security. The bid security will be forfeited to Government Treasury, in case of non-submission of performance security within seven (7) days of receipt of the offer letter.
9. Scrutiny of **Technical Bids** will be performed by the S.M.B.B. Trauma Centre Procurement Committee. **Financial Bids** of only those firms will be opened who are qualified technically.
10. Certificate from the Sole Agent / Manufacturer items should be provided with technical bid and it can be physically verified by the Administration of S.M.B.B. Trauma Centre – Karachi.
11. **Firm must provide complete details of their financial standing (at least three years)**, listing of similar items supplied in Karachi and also in Pakistan, details of local stock of spare parts for similar goods.
12. The vendor has to quote only one rate for each item as per tender specifications. Hand written tenders should be signed.
13. If it has been found that the information submitted by the bidder regarding his qualification and professional, technical, financial, legal or managerial competence as supplier / contractor is / was false and materially inaccurate or incomplete at any stage, then the bidder will be disqualified on his risk and cost. The procuring agency may take action under Rule-35 of SPP Rules, 2010 (Amended 13/14).
14. Items will be handed over to the A.M.S. / D.D.O., S.M.B.B. Trauma Centre – Karachi.
15. If vendor doesn’t supply the items in accordance with the supply order or fails to supply according to terms and conditions or in case of any other default, Security Deposit would be forfeited and further action as per Rule-35 of SPP Rules would be taken against such vendor.
16. If the supplier fails to give supply within the stipulated period charges will be imposed as per Rules.
17. The decision once taken will be final and will not be challenged in any Court of Law
18. Conditional Tender(s) against the Government rules and non-compliance of instructions mentioned in Tender Form & Hand written (overwriting or cutting) tender(s) will not be entertained.
19. **The vendor must submit a Data Sheet / Specification on his firms’ letter head according to the Tender Specifications Format mentioned in the tender and highlight the tender specifications in their Technical Data Sheet as well as in brochure / catalogue. Additional Features can be mentioned separately.**
20. The Addl. Medical Superintendent / D.D.O., S.M.B.B. Trauma Centre – Karachi / Procurement Committee reserves the right to reject or accept any / all tender(s) as per SPP Rules, 2010 (Amended 2013/14).
21. The offer will remain valid as per SPP Rules, 2010 (Amended 2013/14)

**I / We agreed above mentioned terms & conditions:**

Name of Contractor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(CNIC NO \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Copy must be attached).)

Full Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rubber Stamp \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TERMS AND CONDITIONS ACCEPTANCE CERTIFICATE**

I / we, M/s.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is hereby confirmed that we have carefully read all terms and conditions of the tender and also agreed to abide SPPR-2010 (Amended 2013/14) for procurement of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ during the validity of the tender.

Signature of Vendor: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Authorized Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seal and Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Witness

1. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**SPECIMEN FOR AUTHORIZATION LETTER BY MANUFACTURER/IMPORTER FOR THEIR DISTRIBUTOR:**

I/We, M/s.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby authorize M/s. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as our authorized Distributor for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

We give undertaking that if there is any sub-standard spurious, counterfeit, misbranded or contaminated and short supply of item(s) by our Distributor, we will be responsible for the same. We also undertake that we have read and understood the terms and conditions of the tender enquiry.

**Signature of Contractor / Supplier: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Name of Firm with full Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Office Telephone # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**“ANNEXURE – A”**

**ELIGIBILITY CRITERIA FOR EVALUATION OF THE BID**

**(Supply of Instruments (Surgical & Disposable) Vascular Grafts & Angiography / Angioplasty Items)**

|  |  |  |
| --- | --- | --- |
| **CRITERIA** | **YES** | **NO** |
| Copy of Registration National Tax Number (NTN), General Sale Tax (GST) (Mandatory) and Certificate of valid Professional Tax |  |  |
| Company agreement with principal duly countersigned by Pakistan Embassy / Consulates duly attested from Notary Public or Gazetted Government Officer |  |  |
| Compliance of Terms and Conditions of the Bidding Documents. |  |  |
| Financial Turn-over for the last three years (50.000 (M) in each year) |  |  |
| Relevant experience / Previous Performance for the last three years (Documentary Evidence should be attached) |  |  |

**NOTE:**

**The offer will not be entertained if the required documents have not been found attached.**

**“ANNEXURE – B ”**

**VASCULAR GRAFTS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item #** | **Description** | **Req. Qty.** | | **Quoted** | | **Deviation** |
| **Yes** | **No** |
| 1 | Vascular Graft 6mm x 30cm Plain | 20 | Nos. |  |  |  |
| 2 | Vascular Graft 6mm x 40cm Plain | 20 | Nos. |  |  |  |
| 3 | Vascular Graft 6mm x 50cm with ring | 10 | Nos. |  |  |  |
| 4 | Vascular Graft 8mm x 50cm with ring | 10 | Nos. |  |  |  |
| 5 | Vascular Graft 10mm x 50cm with ring | 10 | Nos. |  |  |  |
| 6 | Vascular Graft Impregnated (size: 16 x 8 x 45cm) | 05 | Nos. |  |  |  |
| 7 | Vascular Graft Impregnated (size: 18 x 9 x 45cm) | 05 | Nos. |  |  |  |
| 8 | Vascular Graft Impregnated (size: 20 x 10 x 45cm) | 05 | Nos. |  |  |  |

**Note: All items required individual sterilize packed and CE / FDA marked, else the offer will be rejected.**

**ANGIOGRAPHY / ANGIOPLASTY ITEMS**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Item #** | **Description** | **Req. Qty.** | | **Quoted** | | **Deviation** |
| **Yes** | **No** |
| 1 | Renal Denervation System | 01 | Set. |  |  |  |
| 2 | Intra-aortic Balloon Pump | 05 | Nos. |  |  |  |
| 3 | Device Closure of VSD | 05 | Nos. |  |  |  |
| 4 | Device Closure of ASD | 05 | Nos. |  |  |  |
| 5 | Clouser Device for PDA | 05 | Nos. |  |  |  |
| 6 | Correction of Aortic Stents | 05 | Nos. |  |  |  |
| 7 | Peripheral Vascular Stents and Supplies | 05 | Nos. |  |  |  |
| 8 | Renal Stents | 05 | Nos. |  |  |  |

|  |
| --- |
| **Signature of Contractor / Supplier: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Name of Firm with full Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **E mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Ph. Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Res: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobil: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

FORMS

**BID FORM AND PRICE SCHEDULES**

Date:

IFB No:

To: The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Gentlemen and /or Ladies:

Having examined the bidding documents including Addenda Nos. [insert numbers], the receipt of which is hereby duly acknowledged, we, the undersigned, offer to supply and deliver [description of goods and services] in conformity with the said bidding documents for the sum of [total bid amount in words and figures] or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Bid.

We undertake, if our Bid is accepted, to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements.

If our Bid is accepted, we will obtain the guarantee of a bank in a sum equivalent to \_\_\_\_\_ percent of the Contract Price for the due performance of the Contract, in the form prescribed by the Procuring agency.

We agree to abide by this Bid for a period of [number] days from the date fixed for Bid opening under Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

Commissions or gratuities, if any, paid or to be paid by us to agents relating to this Bid, and to contract execution if we are awarded the contract, are listed below:

Name and address of agent Amount and Currency Purpose of Commission or gratuity \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(if none, state “none”)

We understand that you are not bound to accept the lowest or any bid you may receive.

Dated this \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2016 [signature] [in the capacity of]

Duly authorized to sign Bid for and on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**FORM OF CONTRACT AGREEMENT**

THIS CONTRACT AGREEMENT (hereinafter called the “Agreement”) made on the \_\_\_\_\_ day of \_\_\_\_\_\_\_\_ **2016** between \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter called the “Employer”) of the one part and \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (hereinafter called the “Contractor”) of the other part.

WHEREAS the Employer is desirous that certain Works, viz \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ should be executed by the Contractor and has accepted a Bid by the Contractor for the execution and completion of such Works and the remedying of any defects therein.

NOW this Agreement witnesseth as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to.
2. The following documents after incorporating addenda, if any except those parts relating to Instructions to Bidders, shall be deemed to form and be read and construed as part of this Agreement, viz:
3. (a) The Letter of Acceptance;
4. (b) The completed Form of Bid along with Schedules to Bid;
5. (c) Conditions of Contract & Contract Data;
6. (d) The priced Schedule of Prices;
7. (e) The Specifications;
8. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
9. The Employer hereby covenants to pay the Contractor, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement to be executed on the day***,*** month and year first before written in accordance with their respective laws.

Signature of the Contactor Signature of the Employer

(Seal) (Seal)

Signed, Sealed and Delivered in the presence of:

Witness: Witness:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(Name, Title and Address) (Name, Title and Address)

**Manufacturer’s Authorization Form**

[See Clause 13.3 (a) of the Instructions to Bidders.]

To:

**The \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Karachi

WHEREAS *[name of the Manufacturer]* who are established and reputable manufacturers of *[name and/or description of the goods]* having factories at *[address of factory]*

do hereby authorize *[name and address of Agent]* to submit a bid, and subsequently negotiate and sign the Contract with you against IFB No. *[reference of the Invitation to Bid]* for the above goods manufactured by us.

We hereby extend our full guarantee and warranty as per Clause 15 of the General Conditions of Contract for the goods offered for supply by the above firm against this Invitation for Bids.

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

[signature for and on behalf of Manufacturer]

*Note:* This letter of authority should be on the letterhead of the Manufacturer and should be signed by a person competent and having the power of attorney to bind the Manufacturer. It should be included by the Bidder in its bid.

**IMPORTER / SOLE AGENTS**

Note.

1. Please fill in the correct information carefully. Submission of wrong / vague information may lead to black listing of the firm.
2. Each page of the Performa must be duly signed & stamped, else the offer will be rejected.
3. Provide a soft copy (CD) along with duly filled Performa in triplicate.
4. Company / firm agreement with principle duly signed by embassy is mandatory.

**GENERAL INFORMATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. | **Name of the company** |  | | |
| 2. | **Year of establishment** |  | | |
| 3. | **Address of the firm**   * Registered office, * Telephone no. * Fax No. E mail address etc. |  | | |
| 4. | **Location of the Company**   * Industrial * Commercial * Residential |  | | |
| 5. | **Form of the company Annex copy of MOA/ registration**   * Individual * Private limited * Public limited * Partnership * Corporation * Other (specify) |  | | |
| 6. |  |  | | |
| 7. | **Blacklisting / Complaint / Litigation against the firm**  (By any govt. or other org. if any) |  | | |
| 8. | **Drugs sale license number, if applicable**  (Annex copy License) |  | | |
| 9. | **Type of activity being carried out by the company:-**   * Manufacturing * Assembly /Repacking * Import * Other (specify) |  | | |
| 10. | **Name & Address of the Principal(s) companies** |  | | |
| 11. | **Capital value of the firm/sole agent;**   * Authorized Capital * Paid up capital |  | | |
| 12 | **Annual sales turnover of the firm in the previous 3 years** (In millions) | Year | Market Sale | Govt. Sector |
| * **1.** |  |  |  |
| * **2.** |  |  |  |
| * **3.** |  |  |  |

|  |  |  |
| --- | --- | --- |
| 13. | **Income Tax No (NTN)**   * Attach copy of certificates, * Attach details of tax paid during past 3 years * Attach copy of last annual income tax return |  |
| 14. | **Sales Tax Registration No.**  Attach copy of certificate, and details of Sales Tax paid during past 3 years |  |
| 15. | **GMP compliance certificate & GMP audit report of the Principal(s)**  (Attach report/ certificate) (if applicable) |  |
| 16. | **Free Sale Certificate of the items in the country of origin** |  |
| 17. | **Registration with MOH, Islamabad where applicable**  Drugs/Surgical Disposable**,** attach separate sheet |  |
| 18. | List of Technical personnel with qualification  (Attach List) |  |
| 19. | Total Employees (Including Technical staff) |  |
| Administration |
| Technical |
| Management |
| Sales / Marketing |
| 20. | **Market Availability**   * Products routinely manufactured/imported   Only occasionally / on request |  |

**Signature**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(With name and Designation)

Stamp of Company

**“ANNEXURE – B”**

**SHAHEED MOHTARMA BENAZIR BHUTTO TRAUMA CENTRE – KARACHI**

**TENDER FOR THE PURCHASE OF “SUPPLY OF INSTRUMENTS (SURGICAL & DISPOSABLE) VASCULAR GRAFTS & ANGIOGRAPHY / ANGIOPLASTY ITEMS”**

**SCHEDULE OF REQUIREMENT & PRICE FOR SHAHEED MOHTARMA BENAZIR BHUTTO TRAUMA CENTRE – KARACHI**

**VASCULAR GRAFTS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item #** | **Description** | **Req. Qty.** | | **Unit Price (Rs.)** | **Total Price (Rs.)** |
| 1 | Vascular Graft 6mm x 30cm Plain | 20 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2 | Vascular Graft 6mm x 40cm Plain | 20 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 3 | Vascular Graft 6mm x 50cm with ring | 10 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 4 | Vascular Graft 8mm x 50cm with ring | 10 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 5 | Vascular Graft 10mm x 50cm with ring | 10 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 6 | Vascular Graft Impregnated (size: 16 x 8 x 45cm) | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 7 | Vascular Graft Impregnated (size: 18 x 9 x 45cm) | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 8 | Vascular Graft Impregnated (size: 20 x 10 x 45cm) | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  | **Total Amount Rs.** | | | **Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_** |

**Note: All items required individual sterilize packed and CE / FDA marked, else the offer will be rejected.**

**ANGIOGRAPHY / ANGIOPLASTY ITEMS**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item #** | **Description** | **Req. Qty.** | | **Unit Price (Rs.)** | **Total Price (Rs.)** |
| 1 | Renal Denervation System | 01 | Set. | Rs. \_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2 | Intra-aortic Balloon Pump | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 3 | Device Closure of VSD | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 4 | Device Closure of ASD | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 5 | Clouser Device for PDA | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 6 | Correction of Aortic Stents | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 7 | Peripheral Vascular Stents and Supplies | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 8 | Renal Stents | 05 | Nos. | Rs. \_\_\_\_\_\_\_\_\_\_ | Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  | **Total Amount Rs.** | | | **Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_** |

|  |
| --- |
| **Signature of Contractor / Supplier: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Name of Firm with full Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **E mail Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Ph. Office: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Res: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobil: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |