

## REQUEST FOR EXPRESSION OF INTEREST (EOI) OF CONSULTANTS FOR

### Engagement of Architect & Engineer for approval from Design Vetting Committee (DVC) of Capital Development Authority, Islamabad

1. Works & Services Department has received funds from Government of Sindh for construction of 28 Nos. Suits at Sindh House Islamabad (ADP # 2345 of 2015-16). **The preparation and approval of Architectural & Structural Drawing & Design, Working Drawings including contouring and soil investigation from Design Vetting Committee of Capital Development Authority Islamabad is essentially required.** The assignment cited above with Scope, Estimated Cost (Fixed Budget) and duration of project are as under:-
  - (i) **Scope:** Consultancy Services are Required for approval from Design Vetting Committee of Capital Development Authority, Islamabad; comprising of:-
    - a) Contouring and soil investigation (Data Collection) of proposed site.
    - b) Complete architectural layout plans showing footprints, covering area, set backs and access points of buildings in accordance with the requirements of application for Design Vetting.
    - c) Complete working drawings of civil (including structural designing), electrical, Plumbing HVAC and safeties works of building.
    - d) Engagement with Department to attend & comply the meetings of Design Vetting Committee of CDA till issuance of Vetting Certificate.
  - (ii) **Estimated Cost:** **Rs.4.000 Millions (Fixed Budget)**
  - (iii) **Scheme Period:** **06 (Six) Months**
  - (iv) **Bidding Procedure:** **Single Stage Single Envelope**
2. **Eligibility:**
  - (i) Architect and Engineer licensed by Capital Development Authority and registered with same Authority as Consulting Firm.
  - (ii) Consulting firms, having an experience of 5 years or more in planning, designing and working drawings shall be eligible for the assignment.
  - (iii) Preference will be given to the Consulting firms / bidders established in twin cities, keeping in view the nature of assignment and security of Red Zone area.
3. **Dead line of Submissions:** Applications are invited with immediate effect from interested firms / bidders of Consultants for short listing. The application along with following documents in sealed cover must reach on the address mentioned herein below on or before 2.00 P.M. on **27-11-2015** and shall be opened in presence of bidders or their authorized representatives at **3.00 PM on same day**. Request for Proposal (RFP) shall be issued to short listed Consultants only.
4. **Required Documents:** It must include following details/documents and will be evaluated as per following Criteria and Sub criteria:-
  - (A) **Profile of Firm:**
    - (i) Name, address, telephone, fax numbers and e-mail address of firm;
    - (ii) Ownership and Organizational Structure of the firm.
    - (iii) Year of establishment;  
(One mark for every additional year (The bench marking is the prerogative of the Procuring Agency) 05 Marks.

- (ii) List of assignments executed in similar geographical condition;  
(3 for each assignment) 15 Marks.  
(Performance certificates of assignments /projects completed are to be attached)

**(C) Key Personnel Qualification & Experience.**

- (a). **Academic qualification:** **Master,**  
(05 Marks for basic qualification, 03 additional marks for Master and 02 additional marks for PhD **OR** 50% marks on Bachelor, 80% marks on Master and 100% marks on Doctor's degree) (3 x 10) 30 Marks.
- (b). **Experience:** Number of similar assignments with minimum 05 years of experience (10 Marks for each assignment) 30 Marks.

Brief CVs of maximum three personals be attached.

**(D) Financial.**

- (i) Documentary evidence of financial position, bank statement or audited accounts of the last 03 (three) years.
- (ii) Annual turnover of the last 03 (three) years. (Minimum annual turnover shall be 8.00 Millions.) 5 Marks.
- (iii) Income tax return for the last 03 (three) years.

- (E) Any other information.** Details of disputes/litigation or arbitration with client(s). Affidavit that firm has never been blacklisted.

**5. Evaluation Criteria:**

- (i) Applications with required documents attached shall be evaluated on the score obtained and firms / bidders obtaining 70% and above score shall be short listed / qualified.
- (ii) Applications of black listed firms shall not be considered;
- (iii) Procuring agency shall disqualify the applicant if, at any stage, it finds that the information submitted for qualification was either significantly inaccurate or incomplete.

**6. Interested firms should address their inquiries and submit their applications to the following:-**

Address : Resident Engineer, Special Project,  
Sindh House, Sector F-5/2 Islamabad

Telephone No : (051) 9211411


E-mail Address : reshibd@yahoo.com

Fax No. : (051) 9203407

**7. Procuring Agency may reject all or any bid subject to the relevant provisions of Sindh Public Procurement Rules 2010.**

NO.RE/SHI/P-13/1118/-2015

Dated: 06 / 11 / 2015.

  
(ASADULLAH BROHI)  
RESIDENT ENGINEER /  
MEMBER

  
CONSULTANT SELECTION COMMITTEE  
SINDH HOUSE ISLAMABAD