



No. Dir (A&F)/SPPRA/1-3(GEN)/12-13/5953
GOVERNMENT OF SINDH
SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY
Karachi, dated the 12th June, 2013

1. Senior Member, Board of Revenue Sindh, Govt. of Sindh, Karachi.
2. Additional Chief Secretary (Development), P&D Department, Govt. of Sindh, Karachi.
3. Principal Secretary to Governor Sindh, Karachi.
4. Secretary to Chief Minister Sindh, Karachi.
5. Administrative Secretaries to Government of Sindh (All).
6. Accountant General Sindh, Karachi.
7. Secretary to Provincial Ombudsman, Sindh, Karachi.
8. Chief Minister's Inspection Team, Karachi.
9. Chairman, Enquiries, Anti-Corruption Establishment, SGA&CD, Karachi.
10. Secretary, Sindh Public Service Commission, Hyderabad.
11. Provincial Police Officer, Sindh.
12. Commissioners / Deputy Commissioners (All).
13. Heads of Autonomous / Semi-Autonomous Bodies, Sindh (All).
14. Project Director, Sindh (All).
15. Chief Engineers and Superintendent Engineers (All in Sindh).
16. Town/ Taluka Municipal Officers, Sindh (All).

SUBJECT: COMPLIANCE OF SPP RULES 2010 – PROCUREMENT PLANNING

Rule 11 of Sindh Public Procurement Rules, 2010 stipulates as under:

Rule-11 :- Procurement Plan:

- (1) **Mandatory Provision of Procurement Plan:** All procuring agencies shall devise a mechanism for planning in detail for all proposed procurements, determining the requirement of the procuring agency, within its available resources, and prepare an annual or a longer term rolling plan, detailing the procurement methods applicable for specific procurements;
- (2) **Review and update:** The procurement plan prepared for any project shall be reviewed and updated throughout the life of the project, such as estimates of time requirements, availability of funds, assumption about institutional capacity, changing priorities and other factors that require plan adjustments for the success of the project. Such required adjustments will not invalidate the plan if made for improving the plan in the interest of the successful and timely completion of the project.

2. It has been observed that the procuring agencies are not posting the annual procurement plan as stipulated aforesaid provision of Rules.

3. It is, therefore, advised that procuring agencies under your administrative control may please be directed to furnish the annual procurement plan for the financial year 2013-14 latest by 31st August, 2013 as per attached proforma.

4. Subsequent to the posting of Annual Procurement Plans on SPPRA website, the procuring agencies shall ensure that the procurements are undertaken in accordance with the Procurement Plan. In case, a procurement plan is revised / updated by the procuring agency, the revised procurement plan along with the justification for changes therein shall be forwarded to the Authority for hoisting on its website in a timely manner.

Yours Sincerely,



(NAZAR M. BOZDAR)
Director (Admn. & Finance)

Annexure:

- Annual Procurement Plan proforma.

Copy forwarded for information to:

1. Director General (Audit), Sindh.
2. Deputy Secretary (Staff) to the Chief Secretary, Government of Sindh.
3. Private Members of SPPRA Board.
4. PS to Minister for Law, Parliamentary Affairs & Criminal Prosecution Service, Government of Sindh.

ANNUAL PROCUREMENT PLAN

(WORKS, GOODS & SERVICES)

Financial year _____

Sr. No.	Description of Procurement	Quantity (where applicable)	Estimated unit cost (where applicable)	Estimated total cost	Funds allocated	Source of funds (ADP/Non ADP)	Proposed procurement method	Timing of procurements				Remarks	
								1 st Qtr	2 nd Qtr	3 rd Qtr	4 th Qtr		

Approved and signed by the Head of Procuring Agency