

# SINDH PUBLIC PROCUREMENT REGULATORY AUTHORITY

## CONTRACT EVALUATION FORM

### TO BE FILLED IN BY ALL PROCURING AGENCIES FOR PUBLIC CONTRACTS OF WORKS, SERVICES & GOODS

1) NAME OF THE ORGANIZATION / DEPTT.	PMU, TCAP-TAP, Mines and Mineral
2) PROVINCIAL / LOCAL GOVT./ OTHER	A project of M&MDD
3) TITLE OF CONTRACT	Procurement of Tracking system (Vehicles)
4) TENDER NUMBER	3536
5) BRIEF DESCRIPTION OF CONTRACT	Tracking system for vehicles of PMU
6) FORUM THAT APPROVED THE SCHEME	Project Coordinator, PMU, TCAP-TAP
7) TENDER ESTIMATED VALUE	Rs. 500,000
8) ENGINEER'S ESTIMATE (For civil works only)	N/A
9) ESTIMATED COMPLETION PERIOD (AS PER CONTRACT)	N/A
10) TENDER OPENED ON (DATE & TIME)	September 06, 2009 at 2:30 p.m.
11) NUMBER OF TENDER DOCUMENTS SOLD (Attach list of buyers)	One (01), to TPL Trakker
12) NUMBER OF BIDS RECEIVED	One (01)
13) NUMBER OF BIDDERS PRESENT AT THE TIME OF OPENING OF BIDS	One
14) BID EVALUATION REPORT (Enclose a copy)	N/A
15) NAME AND ADDRESS OF THE SUCCESSFUL BIDDER	TPL Trakker
16) DATE OF CONTRACT SIGNING (Attach a copy of agreement)	N/A
17) CONTRACT AWARD PRICE	Rs. 302,136
18) RANKING OF SUCCESSFUL BIDDER IN EVALUATION REPORT (i.e. 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> EVALUATION BID).	1 <sup>st</sup> TPL Trakker
19) METHOD OF PROCUREMENT USED :- (Tick one)	
a) <input type="checkbox"/> SINGLE STAGE - ONE ENVELOPE PROCEDURE	
b) <input checked="" type="checkbox"/> SINGLE STAGE - TWO ENVELOPE PROCEDURE	
c) <input type="checkbox"/> TWO STAGE BIDDING PROCEDURE	
d) <input type="checkbox"/> TWO STAGE - TWO ENVELOPE BIDDING PROCEDURE	
e) <input type="checkbox"/> IN CASE OF CONSULTANCY:	
(i)	Least Cost
(ii)	QCBS

(iii) QBC

(iv) CQS

- PLEASE SPECIFY IF ANY OTHER METHOD OF PROCUREMENT WAS ADOPTED (e.g. EMERGENCY, DIRECT CONTRACTING / NEGOTIATION ETC.) WITH BRIEF REASONS:

20) APPROVING AUTHORITY FOR AWARD OF CONTRACT Secretary, Mines and Mineral De

21) WHETHER THE PROCUREMENT WAS INCLUDED IN ANNUAL PROCUREMENT PLAN?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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22) ADVERTISEMENT :

i) SPPRA Website  
(If yes, give date and SPPRA's tender number)

Yes	Tender number 3536
No	

ii) News Papers  
(If yes, give names of newspapers and dates)

Yes	
No	No

23) NATURE OF CONTRACT

Local	<input checked="" type="checkbox"/>	Int.	<input type="checkbox"/>
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24) WHETHER QUALIFICATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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25) WHETHER BID EVALUATION CRITERIA WAS INCLUDED IN BIDDING / TENDER DOCUMENTS?  
(If yes, enclose a copy)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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26) WHETHER APPROVAL OF COMPETENT AUTHORITY WAS OBTAINED FOR USING A METHOD OTHER THAN OPEN COMPETITIVE BIDDING?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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27) WAS BID SECURITY OBTAINED FROM ALL THE BIDDERS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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28) WHETHER THE SUCCESSFUL BID WAS LOWEST EVALUATED BID / BEST EVALUATED BID (in case of Consultancies)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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29) WHETHER THE SUCCESSFUL BIDDER WAS TECHNICALLY COMPLIANT?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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30) WHETHER INTEGRITY PACT WAS SIGNED?  
(If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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31) WHETHER NAMES OF THE BIDDERS AND THEIR QUOTED PRICES WERE READ OUT AT THE TIME OF OPENING OF BIDS?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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32) WHETHER COPY OF EVALUATION REPORT GIVEN TO ALL BIDDERS?  
(Attach copy of the bid evaluation report)

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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33) WAS ANY NEGOTIATION DONE IN VIOLATION OF PPRA/OTHER APPLICABLE RULES (If yes, give reasons)

Yes	
No	No

34) ANY COMPLAINTS RECEIVED (If yes, result thereof)

Yes	
No	No

35) ANY DEVIATION FROM SPECIFICATIONS GIVEN IN THE TENDER NOTICE / DOCUMENTS (If yes, give details)

Yes	
No	No

36) WAS THE EXTENSION MADE IN RESPONSE TIME? (If yes, give reasons)

Yes	
No	No

37) DEVIATION FROM QUALIFICATION CRITERIA (If yes, give detailed reasons.)

Yes	
No	No

38) WAS IT ASSURED BY THE PROCURING AGENCY THAT THE SELECTED FIRM IS NOT BLACK LISTED?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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39) WAS A VISIT MADE BY ANY OFFICER/OFFICIAL OF THE PROCURING AGENCY TO THE SUPPLIER'S PREMISES IN CONNECTION WITH THE PROCUREMENT? IF SO, DETAILS TO BE ASCERTAINED REGARDING FINANCING OF VISIT, IF ABROAD: (If yes, enclose a copy)

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
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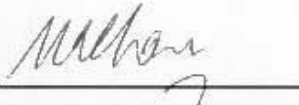
40) WERE PROPER SAFEGUARDS PROVIDED ON MOBILIZATION ADVANCE PAYMENT IN THE CONTRACT (BANK GUARANTEE ETC.?)

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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41) SPECIAL CONDITIONS, IF ANY (If yes, give Brief Description)

Yes	N/A
No	

Signature & Official Stamp of Authorized Officer



**FOR OFFICE USE ONLY**

**SPPRA, Block, No.8, Sindh Secretariat No.4-A, Court Road, Karachi**  
Tele: 021-9205356; 021-9205369 & Fax: 021-9206291

## Evaluation Report

### Technical Evaluation

<b>PROJECT MANAGEMENT UNIT</b>				
<b>THAR COAL AND POWER TECHNICAL ASSISTANCE PROJECT, M&amp;MDD</b>				
<b>EVALUATION SHEET FOR TRACKING SYSTEM FOR VEHICLES</b>				
EVALUATION CRITERIA		Max.	TPL TRAKKER (PVT.) LTD.	
		Weight	Rating	Score
1	Experience Related to the Similar Assignments	40	90	36
2	Annual Turnover Supported by Income Tax Return	20	80	16
3	Present Customers	30	90	27
5	Managerial Capability (Regular Manpower)	10	90	9
<b>TOTAL</b>		<b>100</b>		<b>88</b>
<b>Rating:</b> Excellent - 100%    Very Good - 90%    Good - 80%    Above Average - 70%    Average 60%    Below Average - 50%    Non-complying - 0%				
<b>Note:</b> No interband ratings allowed in application of the above rating scale. For example, only a rating of 90 or 80 can be given, not 85, 87, etc.				

### Financial Evaluation

S. No	Item	Quantity	Quoted/approved rates
1	C-Track Secure GPS/GSM vehicle tracking system	08	238,976
2	Subsequent years annual monitoring charge	Yearly	57,360
3	Bonnet Lock @Rs. 2,900 for any diesel , CNG or non-EFI engine vehicle <sup>1</sup>	02	5,800
<b>TOTAL</b>			<b>302,136</b>

<sup>1</sup> For each additional vehicle Rs. 2,900 will be paid to the supplier.

## BID DOCUMENT

### TERMS AND CONDITIONS

#### **1. Instruction to Bidders:**

- i. General: Sealed bids are invited for the supply and installation of vehicle tracking system from the authorized dealers / sole distributors / suppliers/firms on free delivery basis, with warranty. The supplies are to be delivered at the PMU or provided address within Karachi.
- ii. Bill of quantities: The price must be quoted against the item.
- iii. Date & time of submission of tenders: The interested bidders shall submit their bids on the prescribed form, available on written request on the firm/company letter pad from the office of Project Management Unit (PMU), Thar Coal and Power Technical Assistance Project (TCAP-TAP), Mines & Mineral Development Department. The tenders should be submitted on or before **06<sup>th</sup> September 2009** at 2:00 p.m and will be opened publicly on the same day at 2:30 p.m PST in the presence of bidders or their nominated agents, who may care to be present.
- iv. BID SECURITY: The tenders without or containing less than 2% Bid Security of the total quoted amount in shape of pay order/bank draft in favor of Secretary Mines & Mineral Development Department will not be accepted.
- v. Change in quantities: PMU reserves the right to increase/decrease quantities and it will be the responsibility of the supplier/contractor to deliver the item on time.
- vi. NTN/GST certificate: Bidders must be registered with GST and NTN. Contractor/suppliers must mention their National Tax registration Number (NTN) and General Sales Tax (GST) number and furnish a copy of NTN and GST certificate along with tender.
- vii. Tax deductions: Taxes will be deducted from the amount as per Rules.
- viii. Acceptance/rejection: Procuring Agency may reject all or any bids / proposals subject to relevant provision of PPRA Rules.

#### **2. Specification criteria:**

All bids must be submitted according to specification given in the **Annexure B**.

#### **3. Delivery time:**

- i. Maximum delivery/installation time for the supply of tender items will be 15 days from the date of supply order.
- ii. Validity period of the tender shall be 60 days (2 months) from the date of placement of order. During this period successful bidders will be bound to supply the items on the rates they quoted.
- iii. In case supplier fails to supply & install the agreed material in time, the competent authority reserves the right to reject his offer and confiscate the bid security money deposited.

#### **4. Procedure of open competitive bidding:**

The bids shall comprise in a single package containing two envelope (Financial & Technical), duly sealed. The envelopes shall be marked clearly of its purpose in bold and legible letters to avoid any confusion.

#### **5. Bid evaluation criteria:**

- The bids shall be evaluated on the basis of Technical and competitive price.
- The Bid Opening Committee of PMU, TCAP-TAP, M&MD will open the Technical Proposals (Annex- A) in the first instance for evaluation per criteria given at (Annex- D), on 6<sup>th</sup> September 2009 at 2:30 PST in the presence of the bidders or their authorized representatives, who may like to be present. Bids not accompanied by the documents as mentioned at (Annex-A) shall be declared as Non-Responsive and their financial proposals will be returned un-opened.
- The Bid Opening Committee will open the financial proposals (Annex-C) of the bidders whose Technical Proposal obtain the minimum points for the short listing, on a date and time to be communicated to them in advance, in the presence of the bidders or their authorized representatives, who may like to be present.

#### **6. Quality of items:**

All item(s) supplied by successful bidder should be wholesome and include all the basic accessories. The offered item(s) should not be of substandard nature.

#### **7. Warranty:**

Please mentioned in the technical proposal about the warranty of the product.

#### **8. Installation:**

The installation charges, if any, should be clearly mentioned in the financial proposal of the firm.

## Assessment Criteria

The bids will be evaluated as per the following criteria;

Sr. No.	Grading:-	Marks
1.	Experience related to the similar assignments	40
2.	Annual Turnover supported by income tax return	20
3.	Present Customers	30
4.	Managerial Capability (Regular Manpower)	10

Note: Minimum score required to pass for Pre-qualification is 70%