5-Day Certificate Course

Certified Procurement Professional

Dates: 1st to 5th January 2018  Timings: 9:00 am to 5:00 pm
Venue: Lecture Hall, CCEE, 2nd Floor, Admin Building, NEDUET

**Key Learning Outcomes:**
- Learn the nature and importance of public procurement
- Undertake an overview of SPPRA rules and regulations
- Be able to identify and develop key procurement skills used on a daily basis in the work place
- Be able to understand the procurement cycle from need assessment to contract completion
- Develop a comprehensive understanding of your role in the procurement process
- Understand key challenges in procurement & what could go wrong
- Reflect on how SPPRA guidelines provide you solutions to challenges
- Learn the best procurement practices around the globe

**COURSE OUTLINE**

- Procurement Governance
- Key Incoterms and Procurement Skills
- Comparison of SPPRA Rules with Different Rules
- The Procurement Cycle- An Overview and Importance
- Procurement Planning- The First Step in the Cycle
- Preparation of Bidding Documents and NIT
- Bid Submission and Opening
- Bid Evaluation
- Contract Award
- Post Award
- Contract Management
- Redressal of Grievances
- Blacklisting
- Other Clauses in SPPRA Rules

**Learning Methodology:**
- Lectures/ Presentations/ Handouts
- In-Class Exercises
- Group Activities
- Experiential Learning
- Interactive Discussions
- Q/A Sessions
- Real Life Examples from Projects
- Problem Solving

**Key Takeaways:**
- 1.0 CPD for Engineers
- Ready Reference Material for use in Your Workplace
- Insights on Doing Better Procurement in line with SPPRA Rules
- Awareness of Best Procurement Practices around the globe

**FACILITATORS**

**Prof. Rizwan U. Farooqui**  
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NED University of Engineering & Technology

**Mr. Abdul Wahab**  
Director Procurement  
NED University of Engineering & Technology

**Fee:** Rs.10,000/- per person [public sector nominees]  
Rs. 18,000/- per person [private sector nominees and any individual registrant]  
(includes folder, course material, tea, refreshments lunch & NED University Certificate).

**Contact:**  
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