



# NED UNIVERSITY OF ENGINEERING & TECHNOLOGY

## 5-Day Certificate Course

### Certified Procurement Professional

Dates: 1<sup>st</sup> to 5<sup>th</sup> January 2018 Timings: 9:00 am to 5:00 pm  
Venue: Lecture Hall, CCEE, 2nd Floor, Admin Building, NEDUET

#### Key Learning Outcomes:

- Learn the nature and importance of public procurement
- Undertake an overview of SPPRA rules and regulations
- Be able to identify and develop key procurement skills used on a daily basis in the work place
- Be able to understand the procurement cycle from need assessment to contract completion
- Develop a comprehensive understanding of your role in the procurement process
- Understand key challenges in procurement & what could go wrong
- Reflect on how SPPRA guidelines provide you solutions to challenges
- Learn the best procurement practices around the globe

#### **COURSE OUTLINE**

- Procurement Governance
- Key Incoterms and Procurement Skills
- Comparison of SPPRA Rules with Different Rules
- The Procurement Cycle- An Overview and Importance
- Procurement Planning- The First Step in the Cycle
- Preparation of Bidding Documents and NIT Bid Submission and Opening
- Bid Evaluation
- Contract Award
- Post Award
- Contract Management
- Redressal of Grievances
- Blacklisting
- Other Clauses in SPPRA Rules

#### Learning Methodology:

- Lectures/ Presentations/ Handouts
- In-Class Exercises
- Group Activities
- Experiential Learning
- Interactive Discussions
- Q/A Sessions
- Real Life Examples from Projects
- Problem Solving

#### Key Takeaways :

- 1.0 CPD for Engineers
- Ready Reference Material for use in Your Workplace
- Insights on Doing Better Procurement in line with SPPRA Rules
- Awareness of Best Procurement Practices around the globe

### **FACILITATORS**

#### **Prof. Rizwan U. Farooqui**

Co-Chairman of Department of Civil Engineering and D.G. Academy  
NED University of Engineering & Technology

#### **Mr. Abdul Wahab**

Director Procurement  
NED University of Engineering & Technology

Fee: Rs.10,000/- per person [public sector nominees]  
Rs. 18,000/- per person [private sector nominees and any individual registrant]  
(includes folder, course material, tea, refreshments lunch & NED University Certificate).

#### **Prof. Rizwan U. Farooqui, DG Academy**

Tel: 9926 1261 Ext:2397, 2297 Fax: 9926 1255

Email: [dgacademy@neduet.edu.pk](mailto:dgacademy@neduet.edu.pk); URL: [www.neduet.edu.pk/cope](http://www.neduet.edu.pk/cope)